

**TOWN OF ARNAUDVILLE
CITY COUNCIL MEETING
AUGUST 18, 2015**

POLICE DEPARTMENT REPORT

Our Police Department personnel have attended a comprehensive hands-on training session in Baton Rouge for the implementation of the LEMIS program for report writing. We should be able to fully utilize the program by the end of September. Because of the configuration of the system, the program automatically generates case report numbers; however, since we will begin inputting our data effective July 1, 2015, we will have to manually input the case report numbers until the end of the year. Beginning January 1, 2016 the case numbers will automatically generate. Using the system now will make us eligible for future grants.

All of our Officers are currently being issued Tourniquet Kits for their patrol units. These kits were obtained through a grant from the St. Landry Parish FEMA office. Although I wish that we never have a need for them, I was informed that they were used during the recent Active Shooter incident that occurred at the Lafayette Movie Theater. According to the information I received, these kits were instrumental in saving a few lives.

I am currently conducting employee evaluations. I have submitted a letter to each Council Member indicating that the five (5) full time employees that have a year of service have been evaluated. Should any Council Member have a question about any of the employees' evaluations, I will make myself available to meet with them in my office to discuss their concerns. With appropriate evaluations having been conducted, I respectfully request that these five (5) employees be given a salary increase of three percent (3%), as provided in the budget, and adjusted as closely as possible to the step increases outlined in the last employee pay scale adopted by the Council. I also request that this slight increase be given to the part time Dispatcher. Since her retirement she has proven to be an enormously valuable asset to the Department, coming in as needed, on very short notice, to work for any employee who is absent. Three (3) other current full time employees have not been formally evaluated because they have not been employed for a full year. When these employees become eligible, I will evaluate their performance and return to the Council with any request for pay adjustments.

I ask the Council to approve the hiring of Mr. Barry J. Ard to the position of full time Patrolman. This additional hire is also provided in the budget. Mr. Ard is a recently retired Police Officer and has extensive experience in law enforcement. Mr. Ard has passed all the requirements, including the Psychological Profile Test, necessary for him to hold this position. Mr. Ard will be utilized to fill in whenever another Patrolman is on vacation or out due to illness. When not needed to fulfill those needs, he will be on patrol five (5) nights a week as backup for the night Patrolman, helping to secure the safety of our officers, and security of our residents. I have submitted to each Council member a copy of Mr. Ard's application for employment, his resume, and a copy of the letter I received from the State outlining what Mr. Ard must do to obtain Louisiana POST certification. To maintain security of these documents and to protect the privacy of the applicant, Council members are requested to return

all applicant/employee information so as to be appropriately destroyed. I will pick them up after the meeting is adjourned.

I wish to apologize to the Mayor and Council for my lack of knowledge pertaining to some of the rules, regulations, and ordinances. I continue to study and learn them, and when they are unclear, may misinterpret their original purpose or current relevancy. However, in the spirit of working together, I presume that if any of you observe that I am not following proper protocol or complying with established ordinances that you would constructively point that out to me so that I have the opportunity to adjust or correct accordingly. By now, you should be aware of my open door policy.

Statistics from our Department for the month of July were: 162 citations issued, 21 FIC's written, 79 MIC's written, 8 arrests, and 293 calls for service. Time spent on patrolling our town accounted for 52% of the total time our Officers were on duty.

When naming an "Employee of the Month", I attempt to consider all what that employee has accomplished consistently during the month and, at other times, it may be a particular incident that propels him or her to the top of the list. In this instance it was the way a particular incident was handled that helped me decide. This Patrolman not only made a thorough investigation of an incident, but followed through to its conclusion, solving the case, as well as making arrests. It is my honor to present this month's "Employee of the Month" award to Patrolman Zachery Williams.

This concludes the Arnaudville Police Report.

Respectfully submitted,

Eddy J. LeCompte, Chief of Police